

# Your Living Curriculum©

General Guide-Lines and Instructions for submission (GGL&I)

## Submission No:

Below are your general guidelines for the genre you have chosen. This outline has some ideas on what good instructional material should contain. It's our hope that you will have the best chance of getting your work accepted. Keep writing!

<b>Genre</b>	<b>Essay, Biographical</b> , Non-fiction, Autobiography, Biography, Journal, Informational Text
<b>Page Format</b>	<b>Length:</b> 200 to 300 words <b>Font:</b> Arial, size: 12 <b>Paragraph:</b> spacing exactly 17pt-----> <b>Margins:</b> 1.25 left and right <b>Doc Name Type:</b> Use a .DOCX file extension for your attachment. In all emails, have your alpha-numerical ID prominently placed <u>at the beginning</u> of the subject bar.
<b>Composition</b>	<b>Literary Elements</b> Introduction: Establish a setting that also includes a theme (explicitly or implicitly) that will be defined by details in the body. It is important for readers to develop a greater understanding of your character as they read through the text. You can be somewhat subjective by adding figurative language and adjectives. Body: include in an organized manner, details of an event(s) or accomplishment(s) that defines your character's place in history. Conclusion: Summarize the information and its importance in historical/social context. Here, you can once more be somewhat subjective by adding figurative language and adjectives.  A) Cause & Effect (signal words) B) Problem/Solution C) Compare & Contrast D) Dialogue/Quotations E) Main Idea w/Supporting Details F) Perspective: (first/third person) G) Chronological Order (a must) H) Theme (a must) I) References: Bibliography (a must)
<b>Complexity</b>	The reader should come away with a deeper understanding of an individual's struggle to improve themselves, or how they overcame difficult circumstances. Some good themes would be strength over adversity, coming of age, perseverance, adaptation, honesty, wit, etc.
<b>Suggestions</b>	Choose yourself (autobiography), a family member to interview, a living or passed inventor, scientist, explorer, politician (good or bad), civil rights leader, business leader, Nobel Prize winner, author, etc.
<b>Comments</b>	<b>Paragraphs 3+</b> Include dates of events and establish a clear setting of who, did what, when, and where. Cover a period(s) of your characters life that you found significant. Introduction should contain a date of birth and chronological events. In the body, explain how the character and events unfolded using any combination of text structures (A-H) and factual information. Cause & Effect sentences to include "signal" words like: because, therefore, consequently, thus, as, etc. A common theme to keep in mind is how a single person can overcome adversity and change society. Including dialogue makes writing much more powerful.  Site sources in a simple bibliography (title, name, date, page numbers, website URL).  The Lexile® can be very broad. Anywhere from L350 to L1150 would be acceptable. For new difficult vocabulary, follow up with a phrase, synonym, or simple restatement to further define and assist the reader's understanding. Include a public domain picture or image with your submission if possible.  No personalities, i.e. movie, TV, sports, unless historically significant. Cut and paste the genre into your web browser for more information and topics.